## Quick Reference Guide for Seller

3 Days After Escrow Opens

- Provide Loan & HOA Info to Affinity Escrow Services
- Pay Upfront HOA Fee

7 Days After Escrow Opens

- Provide Statement of Information
- Provide Firpta

14 Days After Escrow Opens

- Sign Deed in Front of Notary Public
- Sign and Return Escrow Documents to Affinity Escrow Services

2-3 Days Prior to Closing

- Sign Estimate/CD with Affinity Escrow Services
- Sign Any Other Documents for Closing

Day of Closing

- Receive Call Title has Recorded/Transferred
- Agent Handles Transfer of Keys to Buyer

1 Day After Closing  Your Proceeds Are Available at Affinity Escrow Services

Require Exceptional Knowledge. Require Affinity Escrow Services. 619.260.1200